



ICHI-COO PARK

VENUE HIRE LICENCE

(Terms & Conditions)

This licence is granted by ICHICOO PARK Limited (IPL), a subsidiary of Viewscape Management Limited to:

("The Licensee" and "You")

in accordance with the terms described below:

Licence Term:

From Date:

To Date:

From Time:

To Time:

Event:

Licence Fee:

Deposit amount:

Security deposit:

Five hundred pounds

Estimated Attendees:

Security Required:

The Licence Date shall be reserved upon receipt of payment of the agreed deposit at which point both parties shall be bound by these terms. The deposit is non-refundable. The Licence shall come into effect once payment of the full Licence Fee has been received.

Should you wish to change the date of your event, it will be at the discretion of IPL.

The Licence is restricted to the hours quoted above. Arrangements for prior setup will be agreed in advance and the timings adhered to. The client or an appointed person must remain at the venue until the last guest has departed.

The Licence is for the use of the venue, only, as specified in the attached map appended. Areas off-limits will be clearly defined. All other services, equipment, caterers, refuse collection and disposal, contractors, facilities, etc that You wish to provide for Your event are entirely Your responsibility.

The venue is not currently licensed for civil ceremonies but non-legal blessing ceremonies and wedding celebrations can be performed at the venue.

Should the number of expected attendees increase by more than 10%, You will advise IPL at least 14 days prior to the Licence Date and IPL reserves the right to levy additional charges, proportionately.

The way in and out of the site and where vehicles are to be parked, must be agreed with IPL prior to issuing invitations and instructions to guests. Unfortunately, vehicles will not be able to stay on site overnight following Your event unless specific arrangements have been agreed, in advance, in writing.

The venue comprises open park land, woodland, gardens and open water. Dangers always lurk in such environments so please ensure that all guests are properly advised as IPL cannot take liability for accidents, nor does it provide specialised facilities for the disabled.

You accept full responsibility for and indemnify IPL from all expenses, losses, damages, claims, injuries or proceedings, howsoever arising during the Term or as a result of the event held.

You will be responsible for any loss or damage to the property which is attributed to You or Your guests at the event. IPL carries its own Liability Insurance but You are strongly advised to obtain insurance for Personal Injury and Third Party Liability insurance, for Your own protection. We also recommend considering event cancellation/curtailment insurance.

IPL holds no licences for the sale of alcohol, provision of entertainment or other related activities. It is Your responsibility to ensure that You have obtained all the required permits/licences required by Your activities.

You may arrange for marquees or temporary structures to be brought onto site but the location and layout of these must be agreed in advance. These must be removed within 24 hours of the expiration of The Licence, together with all refuse, belongings and Your or Your guest's property.

If any property, belongings or other items brought onto site by You, your guests, contractors or suppliers, remain on site beyond the Term, without written consent, an extended hire charge will be payable. This may be pro-rata to the original booking but could be considerably more, depending on the precise circumstances, for example if it results in temporary restriction or loss of use of the site by IPL.

You are responsible for providing, at your own expense, security personnel and security arrangements, should IPL advise this is a requirement of the Licence. Whether or not You provide security personnel You remain liable for ensuring that guests act in a proper and orderly way. IPL reserves the right to remove disorderly persons or in extreme circumstance terminate the event if it considers that it is necessitated to protect property or persons. Should this occur, no monies will be refunded; the company's decision is final.

You are responsible for the arrival and departure of all guests in an orderly fashion and car parking arrangements being adhered to, as discussed and agreed with IPL. Vehicles are parked at the owner's risk and expense.

Except in the case of trained dogs for the blind, animals shall only be permitted in the venue by prior arrangement.

Children under the age of eighteen must be accompanied by a responsible adult.

Utilities:

There is no provision of electricity at the venue but You may provide diesel powered generators that are properly certificated for use.

There is ample fresh water on site to various standpipes.

There is no public Wi-Fi provided but 3G, 4G and 5G services do cover the area.

There are no toilets provided for the use of guests but You may arrange to bring these onto site in coordination with IPL.

All details of the proposed event shall be discussed between IPL management and the organiser prior to the commencement of the Licence. Detailed timings, advance setup and breakdown arrangements, visitor numbers, parking and transport arrangements, any special requirements or the use of confetti, lighting:- anything and everything. Detailed planning and consent is key to having a great event.

You or an appointed person must remain at the venue until the last guest has departed.

Weather is outside the control and responsibility of IPL.

Cancellation by You will result in forfeiture of the Licence Fee and/or deposit.

Force Majeure: If the performance of this Licence cannot be continued due to force majeure, the Parties may be exempted from liabilities in whole or in part according to the impact of the force majeure. If either party cannot perform this Licence due to force majeure, it shall immediately notify the other party, and try its best to minimize the possible losses as sustained by the other party, and shall timely provide a proof to the other party.

Law: This Licence is issued in accordance with the laws of England and any dispute shall be heard in the English Courts.

Licensor:

IchiCoo Park Ltd
Company No: 15283829
Russ Hill Farm
Russ Hill
Charlwood
RH6 0JL



Signature of Licensee:

Date: